



Clinical Practice Division: Orthopaedic Clinic

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Financial Policy

The Orthopaedic Clinic of the Clinical Practice Division of United Hospital System has the following Financial Policy. We will work with every patient to get payment from your insurance company or companies. We will make an effort to help you understand your financial responsibility for the care we propose and select. Please make sure that when you call our office for the first time, you have all your insurance information immediately available. If in the course of your treatment there is a change in your insurance, please notify us.

Patients with health insurance-

When you make your appointment we will obtain your insurance information. We will verify your insurance coverage and determine what your deductible and co-payments are. You will be expected to pay any co-pay and/or deductible at time of service.

Insurance claims-

UHS Orthopedic Clinic will submit a claim to your insurance company as a courtesy to you. It is your responsibility to make sure that we have current insurance information for you and your dependents. You may be responsible for what the insurance company doesn't pay.

Patients without health insurance-

Patients without health insurance or patients who choose to be self billed are expected to pay for **EACH** visit at the time of service.

If surgery is necessary-

If surgery is necessary we will contact your insurance company to find out your surgical benefits. Our surgical billing coordinator will discuss your out-of-pocket expenses; the amount you will be responsible for after your insurance pays their portion. This will include your co-insurance or any deductible not met. You will be required to pay your out-of-pocket expenses prior to surgery.

Motor Vehicle Accident/ Liability -

We will bill your motor vehicle insurance. If there is a balance left or they won't pay, we will bill your health insurance company. (Please refer to our policy above.) You will be responsible for the remaining balance. We will **NOT** bill third party motor vehicle only your policy.

We do not accept letters of protection from your attorney. We will also not wait for your personal injury case to settle to receive payment.

Workman's Comp-

Before your appointment is scheduled you need to provide us with a contact person at your place of work or Workman's Comp insurance company so we can verify the claim and get the billing information. You will also need to provide us with your health insurance card. We will bill your health insurance only if your workman's comp is denied. Any service that is denied will be your responsibility.

Payment Options-

UHS Orthopedic Clinic accepts a number of payment options. Presently, payments can be made with cash, Visa, Mastercard, Discover, or your check (debit) card. Checks will only be accepted **10** days in advance of surgery.

If you have any questions please feel free to contact our office at 262-656-3150 from 8am – 4pm Monday thru Friday.

Thank You